

# Bursar's Office

## SUMMER 2018 PAYMENT INFORMATION

Students are advised to log-on to [CUNYfirst](https://home.cunyfirst.cuny.edu) to review their bill and/or financial aid information. <https://home.cunyfirst.cuny.edu>

After reviewing your account:

- Payment is required for the difference between any anticipated aid appearing on your CUNYfirst account and your tuition and fee balance.
- If the anticipated aid appearing on your CUNYfirst account covers the entire bill, no payment is due.

### Part-Time Program

#### Due Date:

Payment for summer 2018 is **due by Tuesday, May 29, 2018** to avoid class cancellation. Payment received after the due date will incur a \$15 late payment fee.

#### Tuition/Fees Rates for summer 2018 (6 credits):

NYS Resident Tuition:	\$615.00 per credit*
Non Resident Tuition:	\$1,005.00 per credit*
Materials Fee:	\$50.00
Technology Fee:	\$62.50
Consolidated Fee:	\$15.00

### Tuition Refund Schedule

- Withdrawal by the last business day before the first day of classes - 100%
- Withdrawal within one week after the commencement of classes - 50%
- Withdrawal during the second week of classes - 25%
- Withdrawal after completion of the second week of classes - None

Student fees (such as tech fee) are non-refundable/liable on or after first day of classes.

### Full-Time Program

#### Due Date:

Payment for summer 2018 is **due by Monday, June 4, 2018** to avoid class cancellation. Payment received after the due date will incur a \$15 late payment fee.

#### Tuition/Fees Rates for summer 2018 (max 6 credits):

NYS Resident Tuition:	\$615.00 per credit*
Non Resident Tuition:	\$1,005.00 per credit*
Materials Fee:	\$50.00
Technology Fee:	\$62.50
Consolidated Fee:	\$15.00

### Payment Options

<https://home.cunyfirst.cuny.edu>

**E-check:** This service is free.

**By Mail:** check or money order must be received by the due date:

CUNY School of Law  
2 Court Square  
Long Island City, NY 11101  
Attn: Bursar 4-109N

**Payment Plan:** Extend your tuition payments into 3-monthly interest-free installments (May, June, and July). To enroll, log into CUNYfirst Self-Service -> Student Center. Go to Finances and select Enroll/Manage Your Payment Plan.

**In Person:** Payment can be made with cash, check, or money order in Room 4-109 during office hours.

**Drop Box:** Check or money orders **only** can be dropped off at the drop box located in room 4-109.

For further assistance, please contact:

#### OFFICE OF THE BURSAR

Office Hours:

Monday – Friday

9:00am - 5:00pm

Closed daily from 1pm – 2pm

Suite 4-109N

Tel: 718-340-4364

E-mail:

[irma.suquisupa@law.cuny.edu](mailto:irma.suquisupa@law.cuny.edu)