CUNYfirst – Benefits for Faculty

The following is a listing, though not complete, of current benefits to Faculty using CUNYfirst.

**General Information**

- Single user name and password for all CUNYfirst applications
- Direct connections via internet to CUNYfirst Portal from any location. Not connected to current CUNY Portals

**HR – Self Service**

- Ability to view, on demand, personal information and work history
- Ability to change personal email addresses (CUNY/College email must remain the primary address), Emergency Contacts and Professional Memberships
- Provide documentation to update changes and confirm current information for:
  - Home address
  - Marital Status
  - Name Change
  - Social Security Number
  - New or re-submitting I-9
  - New or advanced degrees
  - Honors, certifications (check with college PR)

**Campus Solutions – Instruction and Advising**

- Create and view weekly instructional calendar by daily, weekly and monthly views
- View Class Rosters as soon as students register
  - Ability to email entire class or specific individuals from rosters
- Advanced Advisement Tools for faculty advisors
  - Ability to see, in real time, student transcripts, current class schedule and contact information with the ability to contact student directly through CUNYfirst
  - Ability to email individual student or all student advisees
  - Ability to contact advisee’s instructors through CUNYfirst
  - Ability to view service indicators (holds, etc.)
- Ability for Provosts, Deans and Chairs to view instructor’s teaching history
- Enrollment and instructor data feeds directly into Blackboard
- University-wide standard process to post grades electronically
  - Advantage for professors/adjuncts who have multiple campus postings
  - Quicker postings to students transcripts will support timely registration for pre- and co-requisite requirements