

*The City University of New York*  
**CUNY SCHOOL OF LAW**  
*Law in the Service of Human Needs*

**FERPA RELEASE FORM**

**PERMISSION FOR ACCESS TO EDUCATIONAL RECORDS**

This form allows students to grant third parties, including parents, access to their educational records maintained by CUNY School of Law. The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) prohibits access to, or release of, educational records or personally identifiable information contained in such records (other than directory information) without the written consent of the student, with certain regulatory exceptions. A description of a student's rights under FERPA is set forth in more detail in the Student Handbook.

Student Name (Please Print): \_\_\_\_\_

SSN (last four digits) or CUNYfirst Number: \_\_\_\_\_

I, the undersigned, hereby authorize the City University of New York School of Law, to release the following educational records and information (identify records or types of records below):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

These records should be released to the following person/agency (identify name and address of person/agency to receive information):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

These records are being released for the purpose stated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

Please note that "directory information" can be given out without the student's written consent. The City University of New York defines directory information to include such information as a student's name, attendance dates, home and e-mail address, telephone number, date and place of birth, photograph, status (e.g., full/part-time, undergraduate/graduate), degree program, credits completed, major, student activities and sports, previous school attended, and degrees, honors and awards received. This information may be released to anyone, unless restricted by written authorization of the student. If you wish to restrict this information you must file a Non-Disclosure form with the Office of Registration and Records.