CUNY SCHOOL OF LAW

1L DROP FORM

(To be completed in order to drop a course(s) during add/drop period)

First year students must receive the approval of the Academic Dean or Dean of Student Affairs in order to drop a course(s). If you receive approval to drop a course(s) during the add/drop period of the semester, the course(s) will not appear on your transcript. After the add/drop period ends, you will need to complete a "Withdrawal Form" to seek approval to withdraw.

Notice to students who receive financial aid: If you drop any or all of your classes, your student aid may be reduced which may result in you owing money to the school and/or the Federal Government. Consult with the Financial Aid Office to determine the impact that dropping courses will have on current and/or future aid eligibility.

Term: Spring 20___ Summer 20___ Fall 20___

Name: _____CUNYfirst ID: _____
Last First MI

Please indicate the program in which you're enrolled: Part-time ☐ Full-time ☐

If you are requesting approval to drop a course(s) because of medical reasons, in order for your request to be considered, you must submit this form and medical documentation to the Dean of Student Affairs.

Course Title & Course Catalog #	Professor's Name

I am withdrawing from the Law School: Yes ☐ No ☐

Required Signatures:

I am and remain personally responsible for paying any and all expenses I have incurred at the Law School. I also understand failure to make payment of any or all charges will result on a hold being placed on my academic record and/or additional fees.

_____ _____
Student's Signature Date

_____ _____
Academic Dean's Signature Date

REGISTRATION OFFICE USE ONLY

Processed By: _____ Date Processed: _____

12/2015