

NON-CUNY PERMIT FORM

This form may only be used for the purpose of obtaining permission from CUNY School of Law to take course(s) at a Non-CUNY (City University of New York) Institution. It is non-transferable and valid only for the term, host institution and course(s) noted below.

NAME: _____ ID NUMBER: _____
Last Name First Name

HOME COLLEGE: CUNY School of Law NON-CUNY "HOST" INSTITUTION: _____

HOME ADDRESS: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

SIGNATURE: _____ DATE: _____

PLEASE SELECT APPLICABLE TERM AND SPECIFY THE YEAR.

YEAR: _____	<input type="checkbox"/> SPRING	<input type="checkbox"/> FALL	<input type="checkbox"/> SUMMER
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- I. **ACADEMIC APPROVAL:** Each course must be evaluated and approved by the appropriate academic advisor. The course name and course number must be clearly noted on this form. A discrepancy will delay the posting of credits.

COURSE EVALUATION FORM

HOST INSTITUTION		CUNY School of Law EQUIVALENT		ACADEMIC ADVISOR	DATE
Course Name	Course #	Credits	Course Name	Course #	Credits

- II. **FINANCIAL AID APPROVAL:** If you expect to receive financial aid for the semester, you must speak with a Financial Aid Counselor to determine the Law School's policy with respect to inclusion of non-CUNY coursework in determining eligibility for student aid. Inclusion of non-CUNY coursework is possible only if the college agrees to enter into a consortium agreement with the non-CUNY institution for this purpose and in that case, disbursement of financial aid is subject to proof of registration and certification of attendance from the non-CUNY institution.

CUNY Financial Aid Counselor: _____
Signature Date

Check off here if you are not going to receive Financial Aid for the course(s) to be taken on permit.

- III. **REGISTRAR APPROVAL:** You must obtain the approval of the CUNY School of Law's Registrar to ensure that the Non-CUNY course(s) will be recorded on your transcript. You will not be charged any CUNY tuition of fees for non-CUNY course(s).

Approved by: _____
Signature, CUNY Registrar Date

Issuance of this permit does not guarantee a student's enrollment at a Non-CUNY Institution.