Financial Statements and Independent Auditor's Report

June 30, 2017 and 2016



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Independent Auditor's Report

To the Board of Directors
The City University of New York
School of Law Foundation, Inc.

We have audited the accompanying financial statements of The City University of New York School of Law Foundation, Inc. (the "Foundation"), which comprise the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The City University of New York School of Law Foundation, Inc. as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

CohnReynickZZF

New York, New York

October 11, 2017

Statements of Financial Position June 30, 2017 and 2016

<u>Assets</u>

	2017	2016
Cash and cash equivalents Investments Contributions receivable, net Other receivables Due from related party Prepaid expenses Furniture, fixtures and equipment, net	\$ 2,097,249 3,026,334 745,625 - 34,782 6,352 24,558	\$ 2,377,283 2,254,431 887,748 150,500 - 7,066 31,131
Total assets	\$ 5,934,900	\$ 5,708,159
<u>Liabilities and Net Assets</u>		
Liabilities Accounts payable and accrued expenses Deferred revenue Due to related party	\$ 185,799 148,486 9,220	\$ 43,543 23,100 25,000
Total liabilities	343,505	91,643
Commitments and contingencies		
Net assets Unrestricted Temporarily restricted Permanently restricted	784,627 2,321,698 2,485,070	542,882 2,596,860 2,476,774
Total net assets	5,591,395	5,616,516
Total liabilities and net assets	\$ 5,934,900	\$ 5,708,159

Statement of Activities Year Ended June 30, 2017

	Unrestricted		Temporarily restricted		ermanently restricted	Total
Revenue, gains and other support						
Contributions and grants	\$	242,616	\$	907,389	\$ 8,296	\$ 1,158,301
Contributed services		569,918		-	-	569,918
Contributed facilities		131,890		-	-	131,890
Investment gains		440		281,345	-	281,785
Other income		46,381		-	-	46,381
Net assets released from restrictions		1,463,896		(1,463,896)	 	 -
Total revenue, gains and other support		2,455,141		(275,162)	 8,296	 2,188,275
Expenses						
Program services						
Fellowships and education		216,724		-	-	216,724
Court Square Law Project		918,835		-	-	918,835
Law school and faculty development		427,192		-	 -	 427,192
Total program expenses		1,562,751			 	 1,562,751
Support services						
Fundraising		354,324		-	-	354,324
Management and general		296,321		-	 -	 296,321
Total support services		650,645		-	 	 650,645
Total expenses		2,213,396		<u> </u>	<u> </u>	2,213,396
Changes in net assets		241,745		(275,162)	8,296	(25,121)
Net assets, beginning		542,882		2,596,860	2,476,774	 5,616,516
Net assets, end	\$	784,627	\$	2,321,698	\$ 2,485,070	\$ 5,591,395

Statement of Activities Year Ended June 30, 2016

	Unrestricted		Temporarily restricted		ermanently restricted	Total	
Revenue, gains and other support Contributions and grants Contributed services Contributed facilities Investment income (losses) Other income Net assets released from restrictions Net assets redesignated by donor	\$	177,527 656,757 52,456 310 3,180 1,281,888	\$	2,397,414 - - (57,624) - (1,281,888) 10,000	\$	- - - - - (10,000)	\$ 2,574,941 656,757 52,456 (57,314) 3,180
Total revenue, gains and other support		2,172,118		1,067,902		(10,000)	3,230,020
Expenses Program services Fellowships and education		453,659		<u>-</u>		-	453,659
Court Square Law Project Immigrant initiatives Law school and faculty development		698,508 19,691 508,242		- - -		- - -	698,508 19,691 508,242
Total program expenses		1,680,100					 1,680,100
Support services Fundraising Management and general		486,826 161,260		<u>-</u>		<u>-</u>	486,826 161,260
Total support services		648,086					 648,086
Total expenses		2,328,186					 2,328,186
Changes in net assets		(156,068)		1,067,902		(10,000)	901,834
Net assets, beginning		698,950		1,528,958		2,486,774	 4,714,682
Net assets, end	\$	542,882	\$	2,596,860	\$	2,476,774	\$ 5,616,516

Statement of Functional Expenses Year Ended June 30, 2017

		Program S	Servic	es					Supp	ort Services	S				
	ellowships l education	urt Square w Project			culty Total program		Fundraising				•		Total support services		Total
Fellowships	\$ 213,079	\$ -	\$	-	\$	213,079	\$	-	\$	-	\$	-	\$ 213,079		
Program expenses	-	338,450		189,236		527,686		-		-		-	527,686		
Salaries	-	315,243		116,360		431,603		-		-		-	431,603		
Fringe benefits and payroll taxes	-	143,744		58,817		202,561		-		-		-	202,561		
Student activities	-	-		16,569		16,569		-		-		-	16,569		
Faculty development	-	-		175		175		-		-		-	175		
Reunion and alumni events	-	-		38,686		38,686		-		-		-	38,686		
Insurance	-	7,503		-		7,503		-		3,361		3,361	10,864		
Professional fees	-	-		-		-		-		53,873		53,873	53,873		
Bank charges	-	541		-		541		4,579		275		4,854	5,395		
Staff development and relations	-	-		59		59		-		-		-	59		
Rent	-	109		-		109		-		-		-	109		
Contributed facilities	228	109,828		456		110,512		11,050		10,328		21,378	131,890		
Contributed services	3,417	3,417		6,834		13,668		338,695		217,555		556,250	569,918		
Bad debt expense	-	-		-		-		-		4,356		4,356	4,356		
Depreciation										6,573		6,573	 6,573		
Total	\$ 216,724	\$ 918,835	\$	427,192	\$	1,562,751	\$	354,324	\$	296,321	\$	650,645	\$ 2,213,396		

Statement of Functional Expenses Year Ended June 30, 2016

		P	rogran	n Services				Support Services											
	llowships education	urt Square w Project		migrant itiatives	an	w school of faculty relopment	culty Total program						Fundraising		Management and general		Total support services		 Total
Fellowships	\$ 442,517	\$ -	\$	-	\$	-	\$	442,517	\$	-	\$	-	\$	-	\$ 442,517				
Program expenses	-	374,194		-		167,307		541,501		-		-		-	541,501				
Salaries	-	149,952		-		94,134		244,086		-		-		-	244,086				
Fringe benefits and payroll taxes	-	72,475		-		23,790		96,265		-		-		-	96,265				
Student activities	-	-		-		19,769		19,769		-		-		-	19,769				
Faculty development	-	-		-		27,484		27,484		-		-		-	27,484				
Reunion and alumni events	-	-		-		63,192		63,192		-		-		-	63,192				
Insurance	-	-		-		-		-		-		4,896		4,896	4,896				
Professional fees	-	-		-		-		-		-		44,110		44,110	44,110				
Consultant fees	-	-		-		75,067		75,067		-		-		-	75,067				
Office supplies	-	-		-		-		-		-		78		78	78				
Administrative fee	-	-		-		-		-		3,156		-		3,156	3,156				
Bank charges	-	-		-		-		-		-		2,992		2,992	2,992				
Staff development and relations	-	-		-		1,208		1,208		-		-		-	1,208				
Rent	-	25,000		-		-		25,000		-		-		-	25,000				
Contributed facilities	460	2,480		680		30,950		34,570		14,836		3,050		17,886	52,456				
Contributed services	10,682	69,120		18,096		5,341		103,239		468,834		84,684		553,518	656,757				
Bad debt expense	-	-		-		-		-		-		21,450		21,450	21,450				
Depreciation	 	5,287		915				6,202				<u>-</u>			 6,202				
Total	\$ 453,659	\$ 698,508	\$	19,691	\$	508,242	\$	1,680,100	\$ 4	486,826	\$	161,260	\$	648,086	\$ 2,328,186				

Statements of Cash Flows Years Ended June 30, 2017 and 2016

	2017	2016		
Cash flows from operating activities				
Changes in net assets	\$ (25,121)	\$	901,834	
Adjustments to reconcile changes in net assets to				
net cash provided by operating activities				
Additions to permanently restricted net assets	(8,296)		-	
Depreciation	6,573		6,202	
Net realized and unrealized (gain) loss on investments	(276,146)		69,908	
Bad debt expense	4,356		21,450	
Changes in operating assets and liabilities Contributions receivable	26,063		31,358	
Prepaid expenses	20,003 714		(5,950)	
Other receivables	150,500		(500)	
Due from related party	(34,782)		-	
Accounts payable and accrued expenses	142,256		6,171	
Deferred revenue	125,386		23,100	
Due to related party	(15,780)		(100,772)	
Net cash provided by operating activities	 95,723		952,801	
Cash flows from investing activities				
Purchase of furniture, fixtures and equipment	-		(36,218)	
Purchases of investments	(586,844)		(12,284)	
Proceeds from sale of investments	 91,087		91,064	
Net cash (used in) provided by investing activities	(495,757)		42,562	
Cash flows from financing activity				
Private gifts for permanently restricted endowments	120,000		250,725	
Net (decrease) increase in cash and cash equivalents	(280,034)		1,246,088	
Cash and cash equivalents, beginning	2,377,283		1,131,195	
Cash and cash equivalents, end	\$ 2,097,249	\$	2,377,283	

Notes to Financial Statements June 30, 2017 and 2016

Note 1 - Organization and basis of presentation

Organization

The City University of New York School of Law Foundation, Inc. (the "Foundation") is a New York State not-for-profit corporation, which serves as a repository for gifts to The City University of New York Law School at Queens College (the "CUNY Law School").

As an integral part of its mission of maintaining and strengthening the academic excellence of the CUNY Law School, the Foundation administers funds, the proceeds of which are used to support the educational needs of the CUNY Law School such as scholarships, special academic programs and other activities. The Foundation also manages restricted accounts and allocates the income from these accounts as prescribed by their donors.

Note 2 - Summary of significant accounting policies

Basis of presentation

The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. The Foundation's net assets, revenue and expenses, and investment gains and losses are classified based on the existence or absence of donor imposed restrictions.

Net assets

The net assets of the Foundation and changes therein are classified and reported as follows:

Unrestricted - net assets represent those resources not subject to donor restrictions. Any deficit in the unrestricted fund balance will be restored in future periods.

Temporarily restricted - net assets represent those resources subject to donor-imposed requirements that will be fulfilled either by actions of the Foundation or the passage of time. Net assets released from restrictions reflect the fulfillment of the restricted purposes specified by the donors.

Permanently restricted - net assets represent those resources, the use of which has been permanently restricted by donors. The purposes for which the income and net capital appreciation arising from the underlying assets may be used depend on the wishes of those donors. Under the terms of the New York Prudent Management of Institutional Funds Act ("NYPMIFA"), those earnings will be classified as temporarily restricted in the accompanying statements of activities pending appropriation by the Board of Directors.

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Concentrations

Cash and cash equivalents consist of demand deposits, certificates of deposit, U.S. Treasury bills and money market accounts with original maturity dates of three months or less when acquired. At times, the Foundation's cash and cash equivalents balance may exceed federally insured limits. At June 30, 2017, the Foundation's cash balances were in excess of this insurable limit. The

Notes to Financial Statements June 30, 2017 and 2016

Foundation monitors its financial institutions and the concentration of credit risk on a regular basis and does not anticipate nonperformance by the financial institutions.

At June 30, 2017, contributions receivable from one donor amounted to \$300,000, which represents 40% of contributions receivable. At June 30, 2016, contributions receivable from two donors amounted to \$400,000, which represents 46% of contributions receivable. The Foundation regularly monitors its contributions receivable by investigating delayed payments and differences when payments received do not confirm to the payment schedules. At June 30, 2017 and 2016, the Foundation recorded an allowance for doubtful accounts of \$6,060 and \$0, respectively.

Investments

Investments are carried at fair value based upon quoted market prices. Donated securities are recorded at fair market value at the date of donation. Realized and unrealized gains and losses are included in the statements of activities as increases or decreases in unrestricted net assets unless their use is temporarily or permanently restricted by explicit donor stipulations or by law.

Contributions receivable

Contributions receivable represent unconditional promises to contribute cash or other assets. Contributions that are expected to be collected within one year are recorded at their net realizable value. Contributions that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discounts on those amounts are computed using rates ranging from 2.26% to 7%, which are rates commensurate with the risks involved with the ultimate payment of the contribution receivable at the time the contribution was made. Discounts are amortized using an effective yield over the expected life of the contribution and are reflected as contribution revenue.

Furniture, fixtures and equipment

Furniture, fixtures and equipment are stated at cost if purchased or at fair value at the date of the gift, if donated. Depreciation is calculated using the straight-line method over the estimated useful lives of the assets.

Donated facilities and services

The Foundation operates on the campus of the CUNY Law School and, as such, office space and certain services are made available to it. The cost savings associated with contributed services and facilities, which amounted to \$569,918 and \$131,890, respectively, during the year ended June 30, 2017, and \$656,757 and \$52,456, respectively, during the year ended June 30, 2016, are reflected in the accompanying statements of activities as both revenue and expenses.

Contributions and grants

Contributions and grants received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence or nature of any donor restrictions.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. Restricted contributions in which the restriction is met in the same period as received are reported as unrestricted contributions.

Notes to Financial Statements June 30, 2017 and 2016

Functional expense allocation

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Tax exempt status

The Foundation is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code (the "IRC"). Once qualified, the Foundation is required to operate in conformity with the IRC to maintain its tax-exempt status. The Foundation is not aware of any course of action or series of events that have occurred that might adversely affect the Foundation's tax-exempt status.

The Foundation has no unrecognized tax benefits at June 30, 2017 and 2016. The Foundation's federal and state income tax returns prior to fiscal year 2014 are closed and management continually evaluates expiring statutes of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings.

If applicable, the Foundation will recognize interest and penalties associated with tax matters as part of the income tax provision and include accrued interest and penalties with the related tax liability in the statements of financial position. There were no interest or penalties paid for the years ended June 30, 2017 or 2016.

Reclassification

Certain amounts in the 2016 financial statements have been reclassified to conform with the current year presentation.

Subsequent events

The Foundation has evaluated subsequent events through October 11, 2017, which is the date the financial statements were available to be issued.

Note 3 - Contributions receivable, net

Contributions receivable, net consists of the following:

	2017	2016
Due within one year Two to five years Thereafter	\$ 484,635 - 1,000,000	\$ 536,018 105,000 1,000,000
Total Less	 1,484,635	 1,641,018
Discount to net present value Allowance for uncollectible pledges	732,950 6,060	753,270 -
Net contributions receivable	\$ 745,625	\$ 887,748

Note 4 - Other receivables

Included in other receivables as of June 30, 2016, is a \$150,000 BAR Grant due from the Research Foundation of the City University of New York ("CUNY").

Notes to Financial Statements June 30, 2017 and 2016

Note 5 - Investments

Investments are comprised of pooled investments which are assets that are pooled and invested by and under the control of the Committee on Fiscal Affairs of the Board of Trustees of CUNY. Pooled investments include equity and fixed income securities.

Investment income (loss) is summarized as follows:

	2017			2016
Interest and dividends Net unrealized gain (loss) Net realized gain	\$	5,639 248,703 27,443	\$	12,594 (85,082) 15,174
Total investment loss	\$	281,785	\$	(57,314)

The Foundation values its financial assets and liabilities based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In order to increase consistency and comparability in fair value measurements, a fair value hierarchy was established that prioritizes observable and unobservable inputs used to measure fair value into three broad levels, which are described below:

- Level 1: Quoted prices (unadjusted) in active markets that are accessible at the measurement date for identical assets or liabilities. The fair value hierarchy gives the highest priority to Level 1 inputs.
- Level 2: Observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in inactive markets; or model-derived valuations in which all significant inputs are observable or can be derived principally from or corroborated with observable market data.
- Level 3: Unobservable inputs are used when little or no market data is available. The fair value hierarchy gives the lowest priority to Level 3 inputs.

In determining fair value, the Foundation utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs to the extent possible as well as considers counterparty credit risk in its assessment of fair value. There have been no changes in methodology used for the years ended June 30, 2017 and 2016.

The CUNY Investment Pool, which has a fair value amount of \$3,026,334 and \$2,254,431 at June 30, 2017 and 2016, respectively, are all classified as Level 2 as described above and have no redemption restrictions or commitments.

The pooled investment manager values the pooled investments based on the Net Asset Value ("NAV") as a practical expedient to determine the fair value of all the underlying investments which: (a) do not have a readily determinable fair value and (b) prepare their financial statements consistent with the measurement principles of an investment company or have the attributes of an investment company. Pooled investments are not subject to certain redemption terms and restrictions.

Notes to Financial Statements June 30, 2017 and 2016

The Foundation recognizes transfers between levels in the fair value hierarchy at the end of each year. There were no such transfers during the year ended June 30, 2017 and 2016.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Foundation believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Note 6 - Furniture, fixtures and equipment

Furniture, fixtures and equipment consist of the following:

	Estimated useful lives	 2017	2016		
Computer equipment Furniture and fixtures	5 Years 7 Years	\$ 69,363 116,154	\$ 69,363 116,154		
Subtotal Less accumulated depreciation		 185,517 160,959	185,517 154,386		
Total		\$ 24,558	\$ 31,131		

Note 7 - Deferred revenue

The Foundation defers recognition of revenue received in advance from Court Square Law Project clients. The balances at June 30, 2017 and 2016 were \$148,486 and \$23,100, respectively.

Note 8 - Restrictions on net assets

Temporarily restricted net assets are available for the following purposes:

	 2017	2016		
Fellowship/scholarships	\$ 313,450	\$	196,362	
Haywood Burns' Chair on Civil Rights	287,824		284,374	
David Fields Fund	267,050		249,046	
Sorensen Center Fund	241,231		162,916	
Court Square Law Project	479,707		1,177,252	
Creating Law Enforcement Accountability & Responsibility	226,885		157,897	
Gender Law & Policy	149,961		108,087	
Other	355,590		260,926	
Total	\$ 2,321,698	\$	2,596,860	

Notes to Financial Statements June 30, 2017 and 2016

Permanently restricted net assets are restricted for the following purposes:

	,	2017	2016
Fellowships Haywood Burns' Chair on Civil Rights Sorensen Center Fund	\$	561,767 200,000 1,723,303	\$ 551,767 200,000 1,725,007
Total	\$	2,485,070	\$ 2,476,774

Note 9 - Endowment

The Foundation classifies as permanently restricted net assets: (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by applicable laws and regulations.

The Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the Foundation and donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, (7) the Foundation's investment policies and (8) where appropriate, alternatives to spending from the donor-restricted endowment funds and the possible effects of those alternatives on the Foundation.

The Foundation has adopted investment and spending policies, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of these endowment assets over the long-term. The Foundation's spending and investment policies work together to achieve this objective. The investment policy establishes an achievable return objective through diversification of asset classes. Actual returns in any given year may vary from this amount. To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places an emphasis on fixed income investments to achieve its long-term return objectives within prudent risk parameters.

The spending policy calculates the amount of money annually distributed from the Foundation's various endowment funds, for grant making and administration. The current spending policy is to distribute 4.5% of the endowment assets.

Endowment net asset composition consists of \$2,102,570 and \$1,982,570 which is included in permanently restricted net assets as of June 30, 2017 and 2016, respectively.

Notes to Financial Statements June 30, 2017 and 2016

Changes in endowment net assets for the year ended June 30, 2017 are as follows:

	Temporarily restricted		Permanently restricted		Total	
Endowment net assets, June 30, 2016	\$	340,667	\$	1,982,570	\$	2,323,237
Investment gains, net		203,155				203,155
Contributions to endowments				120,000		120,000
Amounts appropriated for expenditure		(63,600)				(63,600)
Endowment net assets, June 30, 2017	\$	480,222	\$	2,102,570	\$	2,582,792

Changes in endowment net assets for the year ended June 30, 2016 are as follows:

	Temporarily restricted		Permanently restricted		Total	
Endowment net assets, June 30, 2015	\$	441,691	\$	1,731,845	\$	2,173,536
Investment loss, net		(38,786)				(38,786)
Contributions to endowments				250,725		250,725
Amounts appropriated for expenditure		(62,238)				(62,238)
Endowment net assets, June 30, 2016	\$	340,667	\$	1,982,570	\$	2,323,237

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or NYPMIFA require the Foundation to retain as a fund of perpetual duration. In accordance with accounting principles generally accepted in the United States of America, there are no deficiencies of this nature reported in unrestricted net assets as of June 30, 2017 and 2016.



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