

BIWEEKLY TIME SHEET SUBMISSION SCHEDULE

<i>PAYROLL</i>	<i>From</i>	<i>To</i>	<i>T/S DUE</i>	<i>HOURLY CHECK DATE</i>
<i>PERIOD</i>	<i>SUNDAY</i>	<i>SATURDAY</i>	<i>MONDAY*</i>	<i>THURSDAY</i>
1	February 26, 2023	March 11, 2023	March 13, 2023	April 6, 2023
2	March 12, 2023	March 25, 2023	March 27, 2023	April 20, 2023
3	March 26, 2023	April 8, 2023	April 10, 2023	May 4, 2023
4	April 9, 2023	April 22, 2023	April 24, 2023	May 18, 2023
5	April 23, 2023	May 6, 2023	May 8, 2023	June 1, 2023
6	May 7, 2023	May 20, 2023	May 22, 2023	June 15, 2023
7	May 21, 2023	June 3, 2023	June 5, 2023	June 29, 2023
8	June 4, 2023	June 17, 2023	June 19, 2023	July 13, 2023
9	June 18, 2023	July 1, 2023	July 3, 2023	July 27, 2023
10	July 2, 2023	July 15, 2023	July 17, 2023	August 10, 2023
11	July 16, 2023	July 29, 2023	July 31, 2023	August 24, 2023
12	July 30, 2023	August 12, 2023	August 14, 2023	September 7, 2023
13	August 13, 2023	August 26, 2023	August 28, 2023	September 21, 2023
14	August 27, 2023	September 9, 2023	September 11, 2023	October 5, 2023
15	September 10, 2023	September 23, 2023	September 25, 2023	October 19, 2023
16	September 24, 2023	October 7, 2023	October 9, 2023	November 2, 2023
17	October 8, 2023	October 21, 2023	October 23, 2023	November 16, 2023
18	October 22, 2023	November 4, 2023	November 6, 2023	November 30, 2023
19	November 5, 2023	November 18, 2023	November 20, 2023	December 14, 2023
20	November 19, 2023	December 2, 2023	December 4, 2023	December 28, 2023
21	December 3, 2023	December 16, 2023	December 18, 2023	January 11, 2024
22	December 17, 2023	December 30, 2023	January 1, 2024	January 25, 2024
23	December 31, 2023	January 13, 2024	January 15, 2024	February 8, 2024
24	January 14, 2024	January 27, 2024	January 29, 2024	February 22, 2024
25	January 28, 2024	February 10, 2024	February 12, 2024	March 7, 2024
26	February 11, 2024	February 24, 2024	February 26, 2024	March 21, 2024

In some cases, a request for early submission may occur due to a holiday or mandated by the Office of State Comptroller

**Timesheets will be due on Tuesday if Monday is a holiday*